

DARLINGTON AMATEUR SWIMMING CLUB

JOB DESCRIPTION

JOB TITLE: Head Coach (Swimming)

RESPONSIBLE TO: DASC Committee

QUALIFICATIONS: **Essential :** UKCC Level 3 qualification (UKCC Level 2 and currently working towards UKCC Level 3)
Nationally recognised Pool Rescue qualification (or a commitment to obtain such a qualification within an acceptable timescale)
Must complete a CRB check (on receipt of the check can teach/coach)

Desirable : A First Aid certificate
Equity in your Coaching UKCC
Coaching Disabled Performers UKCC or ASA Coaching Disabled Swimmers
Safeguarding and Protecting Children Course UKCC or ASA/IOS
Licensing through the ASA
IOS membership/ insurance

SKILLS REQUIRED: Understanding of LTAD and swimming /UKCC appropriate to level, technical knowledge
Good time management, organisation and administration skills
Ability to work with and encourage swimmers of all abilities
Ability to provide leadership of the coaching team
Ability to work well within a team as well as independently
Ability to work with and communicate effectively with the committee, volunteer helpers and parents
Car driver with a valid licence

MAIN DUTIES:

As Head Coach

1. Be responsible for the organisation and delivery of the club's swimming training programme.
2. Ensure that all coaches plan and deliver coaching sessions in accordance with LTAD and the criteria for the squad.
3. Organise and Chair regular coaches meetings in order to consult, plan and communicate with the coaching team.
4. Conduct personal development reviews with coaching staff.
5. Attend CPD opportunities and promote relevant opportunities to all coaching staff.
6. Monitor and review swimming performance, ensuring that swimmers are aware of their progress.
7. Ensure the delivery of regular, appropriate, competitive opportunities for all swimmers.
8. Communicate effectively with the Committee, including regular attendance at Committee meetings with the provision of Head Coach's reports.

9. Communicate effectively with parents.
10. Work co-operatively with other club officers and volunteers to maintain Swim 21 accreditation.
11. Develop links and effective lines of communication with relevant partners of DASC.

As Squad Coach

1. Be the primary coach for Top Squad, but be willing to also be involved with other squads.
2. Be aware of any special needs of swimmers eg. fitness levels, medical conditions, physical impairments or disabilities.
3. Remain aware of the technical rules of swimming strokes as they change.
4. Be aware of and understand the Emergency Action Plans and Normal Operating Procedures of the facilities used by the Club.
5. Follow and promote the ASA Child Protection policy.
6. Abide by all policies and codes as required by the Club.

Time Commitment: Minimum 15 hours per week, plus regular attendance at weekend galas.